

Accessible Toronto – Accessibility Audit

The Green Beanery – 565 Bloor St. W., Toronto, Ontario, M5S 1Y5

Hours: Monday – Friday 8 a.m. - 10 p.m., Saturday 9 a.m. - 10 p.m., Sunday 10 a.m. - 9 p.m.

Audit completed 13 December, 2012

	Always	Mostly	Sometimes	Never	N/A	Comments
SIGNAGE AND WAYFINDING						
1 Is the space properly equipped with signage?		X				
2 Is signage clearly visible?		X				
3 Is there a high contrast of words to background?		X				
4 Does signage have a non-glare finish?				X		
5 Does signage include Braille?				X		
6 Is signage at an appropriate height (~5 feet from ground to midpoint of sign)?				X		
7 Can signage be approached within 36 inches (3 feet) without running into any physical obstacles or being in the path of a door?	X					
8 Is a building/floor plan available at all entrances/exits, stairwells, and elevators, wherever applicable?				X		
9 Is room signage (room number, etc.) at an appropriate height (around the height of the door handle)?				X		
10 Does room signage include Braille?				X		
11 Is all signage consistent (i.e. same font, large size, same colours, etc.)?					X	Only one sign in the space
12 Is signage well-lit?	X					
13 Do any alarms (i.e. fire alarms) trigger visual as well as audible signals?						
LIGHTING						
1 Is the space consistently and evenly lit?	X					
2 If this is an event space, is there at least one area that remains well-lit during the show for people who lip-read and/or sign?					X	
3 Are any tripping hazards, etc., well-lit and clearly marked?					X	
4 Is lighting incandescent, fluorescent, LED, or other?	--	--	--	--	--	Main space: fluorescent; Bathroom : incandescent
5 Are there any strobe lights or flashing lights?					X	
VEHICLE AND MOBILITY DEVICE PARKING						

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1	Is there any parking (accessible or non-accessible) available within 100 metres of the building?	X						"Green P" parking at Lippincott and Bloor; street parking on Bloor
2	Are there marked accessible parking spaces available?	X						In the Green P parking lot; west side (2 spaces)
3	Are accessible parking spaces accurately and clearly marked (both on signposts/wall signs and on the ground)?	X						
		Always	Often	Sometimes	Never	N/A	Comments	
4	Is there appropriate signage regarding the misuse of accessible spaces (i.e. "by permit only")?	X						
5	Are accessible parking spaces on level ground?	X						
6	Is there adequate space for a vehicle with a side-loading access ramp for a wheelchair or mobility scooter?	X						
7	Are accessible parking spaces equipped with slip-resistant surfaces?					X		
8	Are the boundaries of the parking space well-marked with high-contrast paint?					X		
9	Is there easy and barrier-free access to the nearest entrance to the building in question?	X						
10	Does the accessible parking space enable vehicle occupants to access the building without having to cross behind parked cars or through traffic?			X				
11	Is there at least one area inside the building to park a wheelchair or mobility scooter? Describe.							
12	Are there any requirements for parking a wheelchair or mobility scooter inside the building (i.e. calling in advance)? Describe.							
	PHYSICAL ACCESS – EXTERIOR							
1	Are sidewalks in the direct vicinity of the space clear of obstructions (patios, trees, etc.)?	X						
2	Are outdoor sidewalks, pathways, and/or ramps in good physical condition (i.e. no tree roots, large cracks, potholes, etc.)?	X						
3	Are edges of pathways and/or ramps clearly marked with high-contrast paint?					X		
4	Are grate slots on sidewalks and/or pathways perpendicular to the direction of traffic flow to reduce the risk of catching wheels in them?	X						
5	Are grate slots on sidewalks and/or pathways no more than ½ inch wide?						X	
6	Are all sidewalks, pathways, and/or ramps at least 36 inches (3 feet) wide?	X						
7	Are all sidewalks, pathways, and/or ramps well-lit at night or in darker areas?	X						
8	Are all tripping hazards, etc., well-lit and clearly marked?						X	No tripping hazards
9	Are all ramps equipped with slip-resistant surfaces?						X	No ramps

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10	Are all ramps considered at least "moderate" or "gentle" in terms of slope, with "steep" being the most extreme angle of incline/decline?					X	No ramps
TRANSIT							
1	Is the space near a subway station, bus stop, or streetcar stop (not necessarily accessible)? How far?	--	--	--	--	--	Yes
2	Is the space near an accessible subway station or bus stop? How far? State the stop name/ID.	--	--	--	--	--	Yes – Bathurst subway.
3	Please state the name of the nearest streetcar stop and stop ID, if applicable.					X	
4	Is outdoor bicycle parking available?	X					
		Always	Often	Sometimes	Never	N/A	Comments
5	Is indoor bicycle parking available?				X		
DOORS							
1	Is there at least one barrier-free entrance/exit to the space?	X					
2	Is there at least one barrier-free entrance/exit to the space that is equipped with an automatic door opener?					X	
3	Please state the location of the barrier-free entrance(s) and what they give access to.					X	
4	Is the minimum door clearance (width) of all doors at least 30 inches (2.5 feet)?	X					All doors 33 – 35 inches wide
5	Are all doors considered "easy" to open (under 10 pounds of pressure to open or close with a single push or pull), even if equipped with an automatic door opener?			X			Front door: heavy/difficult; Interior door: fairly easy, sometimes propped open; Bathroom door: easy, usually left open
6	Are any and all automatic door openers in working order?					X	
7	Are any and all automatic door openers appropriately placed (no higher than 4 feet from the ground, out of the path of an opening/closing door)?					X	
8	Are any and all thresholds flush with the ground or no more than a ½ inch rise?					X	
9	Are any and all doormats flush with the ground or no more than a ½ inch rise?					X	
10	Do doors have wing (long and flat) handles, circular knobs, or other?	--	--	--	--	--	Front door: vertical handle; Interior door: wing handle; Bathroom door: wing handle
11	Do any automatic doors have an appropriate closing delay (5 seconds or longer)?					X	
12	Are there any peepholes or windows in or beside doors at an appropriate height for wheelchair users (starting no higher than 4 feet from ground)?					X	
LIFTS, ELEVATORS, AND ESCALATORS							
1	Are there any wheelchair lifts in the space?					X	The space is single-level and has no lifts, elevators, or escalators

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2	Are there any stair lifts in the space?					X	
3	Are there any elevators in the space?					X	
4	Are there any escalators in the space?					X	
5	Are any and all wheelchair lifts in working order?					X	
6	Are any and all stair lifts in working order?					X	
7	Are any and all elevators in working order?					X	
8	Are any and all escalators in working order?					X	
9	Is information available (by phone, internet, etc.) regarding whether or not wheelchair lifts/stair lifts/elevators/escalators are in working order?					X	
10	Are wheelchair lifts/stair lifts/elevators user-operable or is a key required? Where is the key located?					X	
11	If wheelchair lifts/stair lifts/elevators are not user-operable, is there an intercom or call button available?					X	
12	Is the intercom or call button free of obstructions?						
		Always	Often	Sometimes	Never	N/A	Comments
13	Is the intercom or call button placed at an appropriate height (36 - 44 inches from the ground)?					X	
14	Is the minimum width of all wheelchair lifts/stair lifts/elevators at least 32 inches?					X	
15	Is the minimum width of all escalators at least 30 inches?					X	
16	If there are any thresholds to wheelchair lifts/stair lifts/elevators/escalators, are they ½ inch or less in height?					X	
17	Are all user-operable buttons inside and outside wheelchair lifts/stair lifts/elevators between 36-50 inches from the ground?					X	
18	Are all user-operable buttons inside and outside wheelchair lifts/stair lifts/elevators free of obstructions?					X	
19	Are all user-operable buttons inside and outside wheelchair lifts/stair lifts/elevators "oversized"?					X	
20	Are all user-operable buttons inside and outside wheelchair lifts/stair lifts/elevators equipped with Braille?					X	
21	Is the wheelchair lift/stair lift/elevator equipped with audible signals for floor and/or directional selections?					X	
22	Is the wheelchair lift/stair lift/elevator equipped with proper visual signals (arrows, LED displays, light-up buttons, etc.) for floor and/or directional selections?					X	
23	Are all entrances to wheelchair lifts/stair lifts/elevators equipped with signage indicating the current floor?					X	
24	Are all entrances to wheelchair lifts/stair lifts/elevators equipped with Braille signage indicating the current floor?					X	

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25	Are all wheelchair lifts/stair lifts/elevators equipped with handrails on the interior of the lift/elevator?					X	
26	Are all handrails on the interior of lifts/elevators properly secured to the lift/elevator?					X	
27	Are all handrails at an appropriate height (36 - 40 inches from the ground)?					X	
28	Are all escalators equipped with moving handrails on both sides?					X	
29	Are all moving handrails on escalators in good working order?					X	
30	Do handrails on escalators move in sync with the escalator steps?					X	
31	Are automated lift/elevator doors equipped with motion sensors [i.e. will not close if an object/person is in the path of the door(s)]?					X	
STAIRS, STEPS, AND LEDGES							
1	Are there any stairs/steps/ledges inside or leading to the space?					X	The space is single-level has no stairs, steps, or ledges
2	Is there access to ramp in place of using the stairs/steps/ledge(s)?					X	
3	Are the stairs/steps/ledge(s) equipped with a non-slip surface?					X	
4	Are the edges of the stairs/steps/ledge(s) equipped with a tactile warning surface?					X	
5	Are any stairs/steps/ledges well lit?					X	
6	Are any ledges clearly marked?					X	
		Always	Often	Sometimes	Never	N/A	Comments
7	Are any stairs/steps/ledges equipped with handrails?					X	
8	If so, are the handrails at an appropriate height (32 - 40 inches from the ground)?					X	
9	Are the edges of any stairs/steps marked with high-contrast paint (top and bottom painted yellow, middle steps painted white)?					X	
10	Are any ledges clearly marked with high-contrast paint?					X	
11	Do any stairs/steps have closed risers?					X	
12	Please indicate the height(s) of any stairs/steps/ledges:					X	
13	Do any handrails extend at least 12 inches (1 foot) past the top and bottom of each flight of stairs/steps, or each ledge?					X	
14	Are handrails between 1 ¼ to 1 ¾ inches in diameter and easy to hold onto?					X	
15	Are handrails clearly marked with high-contrast paint?					X	
16	Are the treads of any stairs/steps at least 11 inches deep?					X	
RAMPS: EXTERIOR							
1	Are any and all ramps clearly marked with an access sign?					X	The space is single-level and has no exterior ramps

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2	Is the grade of the ramp no steeper than 1:12 (1 inch of height for every 12 inches of length)?					X	
3	Are any and all ramps equipped with a non-slip surface?					X	
4	Are any and all ramps equipped with a "toe rail" measuring at least 1 ½ inches in height?					X	
5	Are any and all ramps equipped with a continuous and stable handrail?					X	
6	Are all handrails at an appropriate height (32 - 38 inches from the ground)?					X	
7	Do all handrails extend at least 12 inches (1 foot) past the top and bottom of the ramp, and around corners?					X	
8	On ramps over 30 feet in length, are the appropriately-placed rest stops?					X	
9	Please state the length of the ramp in feet.					X	
10	Are any and all ramps well lit?					X	
11	Are any and all ramps free of obstructions (i.e. no bicycles chained to them, etc.)?					X	
12	Are any and all ramps equipped with signage prohibiting chaining bicycles to them?					X	
13	Does this signage include Braille?					X	
RAMPS: INTERIOR							
1	Are any and all ramps clearly marked with an access sign?					X	The space is single-level and has no interior ramps
2	Is the grade of the ramp no steeper than 1:12 (1 inch of height for every 12 inches of length)?					X	
3	Are any and all ramps equipped with a non-slip surface?					X	
4	Are any and all ramps equipped with a "toe rail" measuring at least 1 ½ inches in height?					X	
		Always	Often	Sometimes	Never	N/A	Comments
5	Are any and all ramps equipped with a continuous and stable handrail?					X	
6	Are all handrails at an appropriate height (32 - 38 inches from the ground)?					X	
7	Do all handrails extend at least 12 inches (1 foot) past the top and bottom of the ramp, and around corners?					X	
8	On ramps over 30 feet in length, are the appropriately-placed rest stops?					X	
9	Please state the length of the ramp in feet.					X	
10	Are any and all ramps well lit?					X	
11	Are any and all ramps free of obstructions (i.e. no bicycles chained to them, etc.)?					X	
12	Are any and all ramps equipped with signage prohibiting chaining bicycles to them?					X	
13	Does this signage include Braille?					X	

HALLWAYS AND FLOORS							
1	Are hallways clear of obstructions?	X					
2	Is the space carpeted?				X		
3	Does the space have hardwood flooring, tiled floors, linoleum, or other?	--	--	--	--	--	
6	Are all floors non-glare?	X				Main space: hardwood; Bathroom: linoleum	
7	Are floors equipped with a non-slip finish?				X		
ASSISTIVE LISTENING DEVICES, SOUND, AND INTERPRETATION							
1	Can speakers be heard easily from anywhere in the space, if applicable?			X			
2	Are height-adjustable microphones available for performers, question/answer periods, etc.?					X	
3	Is internal noise (fans, heating/cooling systems, etc.) kept to a minimum?			X			
4	Is an FM system available?					X	
5	Is an Infra-Red system available?					X	
6	Is there signage to indicate availability of any of these systems and their location(s)?					X	
7	Are staff trained in the use of any available assistive listening devices?					X	
8	Is sign language interpretation available at events held in this venue?					X	
9	Is the space equipped for closed captioning at events?					X	
IN CASE OF EMERGENCY							
1	In case of emergency (fire, etc.), are doors kept open by magnetic door holders?					X	
2	Is at least one emergency evacuation plan posted in a way that meets requirements for signage (see section #1)?					X	
3	Is there an accessible evacuation plan? If so, what is it?						
4	Do alarms (fire alarms, etc.) trigger visual as well as audible signals?						
		Always	Often	Sometimes	Never	N/A	Comments
5	Are fire alarms mounted at an appropriate height (less than 48 inches (4 feet) from the ground)?						
6	Are emergency doors clearly marked?	X					
7	Do emergency doors have crash bars?					X	
8	Are fire extinguishers clearly marked?						
9	Are fire extinguishers mounted at an appropriate height (less than 48 inches from the ground)?						

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10	In case of emergency in a space with stairs, is a stair climbing/descent device for wheelchair users available (i.e. the "Roby")?					X	
11	If this equipment is available, are staff trained in its use?					X	
SEATING							
1	Is seating available in the space?	X					
2	Do seats have armrests?				X		
3	Is there some variety in seating options?			X			
4	Is there a designated area for wheelchair users to sit, if this is a venue? Describe.				X		
5	Approximately how many designated seating spaces are there for wheelchair users, if this is a venue?					X	
6	Do designated seating areas for wheelchair users have space for companions? If so, how many?					X	
7	Does seating allow for a service animal to sit under a seat?	X					
FOOD AND BEVERAGE, TRANSACTIONS, AND ATMs							
1	Can food and beverage be brought to a patron if they can't carry it themselves?	X					
2	Is free water available?	X					
3	Are service counters (tills, bars, ticket booths, etc.) at an appropriate height for wheelchair users? Specify dimensions.					X	Front counter: 44 inches; Drink counter: 50 inches; Drink station: 36 inches
4	Does the space have an ATM?					X	
5	If so, are ATMs at an appropriate height for wheelchair users? Specify height of keypad.						X
6	Is the ATM free of obstructions?						X
7	Does the ATM have a well-lit display panel?						X
8	Does the space have Wi-Fi access? Is it free or at a cost? If there is a cost, how much is it?					X	
9	Does the cashier take debit and/or credit? Please specify.	X					
10	Is the debit/credit card reader portable/height-adjustable? Describe.	X					
SCENT-FREE SPACES							
1	Does the space have a scent-free or scent-reduced policy in place?						
2	What does the policy include?	--	--	--	--	--	
		Always	Often	Sometimes	Never	N/A	Comments
3	In what formats is information on this policy provided (verbally, on a website, printed, large print, etc.)?	--	--	--	--	--	

SMOKING AREAS						
1	Are any designated smoking areas accessible to wheelchair/mobility device users? Describe.					X
BORROWING/RENTING WHEELCHAIRS/MOBILITY DEVICES						
1	Can wheelchairs/other mobility devices be borrowed or rented in this space?					X
2	If so, how is this arranged, and what are their rates, if applicable?	--	--	--	--	--
3	How many wheelchairs/other mobility devices are available?	--	--	--	--	--
4	Do these mobility devices appear to be in a good state of repair?					X
SERVICE ANIMALS						
1	Is free water available for service animals?	X				
2	Is there a quiet area available where service animals can rest?					X
STAFF POLICIES/DISABILITY AWARENESS						
1	Have staff been provided with disability awareness/AODA "sensitivity" training?					
2	Do staff have experience assisting patrons with a range of disabilities and/or specific needs?					
3	Are staff available to provide assistance to patrons?					
4	Do any staff have any ASL knowledge?					
5	Is there a specific staff member in charge of accessibility in the space or for patrons with disabilities? If applicable, provide their contact information.					
6	Are staff aware of the emergency evacuation plan?					
7	Are staff aware of the accessible emergency evacuation plan, if applicable?					
COMMUNICATION						
1	Is information about the space available in a variety of formats (i.e. printed materials, large print materials, audio, website, etc.)? Describe.	X				Printed/large print menus at the cash; equipment lists available on website but no menu
2	Are all programs, menus, etc., available in large print format?	X				
3	Is printed information easy to read (i.e. good contrast, consistent and easy-to-read font in a larger size, etc.)?	X				
WASHROOMS						
MULTI-OCCUPANT (STALLED)						
1	Is at least one designated accessible washroom stall available?					X

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2	Is the main entrance to the washroom at least 32 inches wide?					X	
3	Is the entrance to the accessible stall(s) at least 32 inches wide?					X	
		Always	Often	Sometimes	Never	N/A	Comments
4	What are the dimensions of the accessible stall(s)?					X	
5	How many accessible stalls are available?					X	
6	In the accessible stall(s), can the toilet be accessed from both sides? Describe.					X	
7	What are the dimensions of the accessible stall(s)?					X	
8	Are grab bars available in the accessible stall(s)? Describe (height, location, position, etc.).					X	
9	Are there interior handles on the door(s) of the accessible stall(s)?					X	
10	Does the toilet have a flush handle, push-button flusher, or automatic (motion-sensor) flusher?					X	
13	How high from the ground is the top of the toilet seat?					X	
14	Is a urinal available in the washroom?					X	
15	Is a coat hook available in the accessible stall(s)?					X	
16	Is the coat hook at an appropriate height (48 inches or less from the ground)?					X	
17	Is a shelf available in the accessible stall(s)?					X	
18	If so, is the shelf at an appropriate height?					X	
19	Is the shelf at an appropriate height for wheelchair users (28 – 34 inches from the ground)?					X	
20	Is there at least one accessible sink in the washroom? Provide dimensions (height from floor, depth).					X	
21	Is there at least one mirror appropriate for wheelchair users (tilted downwards and/or at a lower height)?					X	
22	Are sink faucets lever-style? If not, describe.					X	
23	Are sink faucets automatic (motion-detected)?					X	
24	Describe location and style of soap dispenser(s).					X	
25	Describe location and style of paper towel dispenser(s).					X	
26	Describe location and style of hand dryer(s).					X	
27	Is there an emergency call button in the accessible stall(s) within reach of the toilet (2 feet or less)?					X	
28	Are any accessible stalls clearly marked with the international access symbol?					X	
29	Are multi-occupant washrooms marked as "male" and "female"?					X	
30	Are multi-occupant washrooms unmarked or marked as gender-neutral?					X	
31	Is an infant changing table available in the washroom?					X	

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32	If so, is one available in the accessible stall(s) at an appropriate height for wheelchair users (24 – 30 inches from the ground)?					X	
33	Is a sharps container available in the washroom? If so, is there one in the accessible stall(s) set at an appropriate height (24 – 36 inches from the ground)?					X	
34	Is there a garbage can? Describe location, height, and style.					X	
35	Is there a tampon disposal unit? Describe location, height, and style.					X	
		Always	Often	Sometimes	Never	N/A	Comments
36	Is scent-free soap available in the washroom?						
	SINGLE-OCCUPANT						
1	Is at least one designated accessible single-occupant washroom available?	X					
2	Is the entrance to the washroom at least 32 inches wide?	X					Yes – 35 inches
3	What are the dimensions of the washroom?	--	--	--	--	--	93Lx68W
4	Can the toilet be accessed from both sides? Describe.	X					No – right side only
5	Are grab bars available? Describe (height, location, position, etc.)	X					Behind toilet: 35 inches from ground; To left of toilet: 27 – 44 inches from ground
6	Does the toilet have a flush handle, push-button flusher, or automatic (motion-sensor) flusher?	--	--	--	--	--	Flush handle
9	How high is the top of the toilet seat from the ground?	--	--	--	--	--	18 inches
10	Is a coat hook available in the washroom?	X					2 hooks on back of door, 63 inches from ground
11	If so, is it an appropriate height for wheelchair users (48 inches or less from the ground)?					X	
12	Is a shelf available in the washroom?			X			There's shelf space on the sink countertop
13	If so, is the shelf within 24 inches (2 feet) of the toilet?					X	
14	Is the shelf at an appropriate height for wheelchair users (28 – 34 inches from the ground)?	X					
15	Is there an accessible sink in the washroom? Provide dimensions (height from floor, depth).	X					Height: 30 inches; Depth: 22 inches
16	Is there a mirror appropriate for wheelchair users (tilted downwards and/or at a lower height)?			X			The mirror is at an appropriate height but is difficult to position oneself in front of
17	Are faucets lever-style? If not, describe.	X					
18	Describe location and style of soap dispenser(s) (i.e. push to dispense, automatic).	--	--	--	--	--	Push to dispense; located on the right side of the sink, 42 inches from the ground
19	Describe location and style of paper towel dispenser(s), if applicable (i.e. pull to dispense, automatic).	--	--	--	--	--	Between sink and toilet, above garbage; pull to dispense, 45 inches from the ground
20	Describe location and style of hand dryer(s), if applicable (i.e. push-button, automatic).	--	--	--	--	--	

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21	Is there an emergency call button in the washroom within reach of the toilet (24 inches [2 feet] or less)?				X	
22	Are single-occupant washrooms separately marked as “male” or “female”?				X	
23	Are single-occupant washrooms unmarked or marked as gender-neutral?	X				
24	Does the washroom lock securely from the inside?	X				Small turning dial lock
25	Can the lock be operated by a powered push button?				X	
26	Is a changing table available in the washroom? Is it for infants or adults?				X	
27	Is a sharps container available in the washroom?				X	
28	Is scent-free soap available in the washroom?				X	
29	Is there a garbage can? Describe location, height, and style.	X				31 inches from the ground, between sink and toilet (18 inches from toilet); flip lid
30	Is there a tampon disposal unit? Describe location, height, and style.				X	

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